

Government of Odisha
General Administration & Public Grievance Department

No . PT2-GAD-OE2-VEH-0006-2014- 28565 / Gen. Bhubaneswar Dt. 27/10/2021

QUOTATION CALL NOTICE

Sealed Quotations / tender having valid GST Registration Certificate are invited in the prescribed format (given in Annexure-B) from interested reputed Travel Agencies / Tour Operators or Private individuals for providing **1 (one) vehicle (Zest/Tigor/Swift Dzire/Xcent/Etios (Petrol) or equivalent class)** having sitting capacity not more than 5 including Driver, which must confirm to the terms and conditions (given in Annexure-A) for official use in G.A. & P.G. Department, on monthly rent basis.

1. The Vehicle must be in road-worthy condition and shall not be more than three years from the initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up-to-date tax payment etc. coverage etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid commercial driving licence for driving light transport passenger vehicles and should be sufficiently experienced in driving light motor vehicle.
3. The Driver should be well behaved, gentle and docile in nature.
4. A sum of Rs. 5000/- shall be deposited by the quotationer in shape of Account Payee Bank Draft drawn in favour of the D.D.O-cum-Under Secretary to Government, G.A. & P.G. Department, if selected.
5. The monthly rate of hire charges shall be quoted in the General bid information (excluding fuel and Lubricants).
6. The vehicle must achieve a fuel efficiency of minimum average mileage of 17 Kms per litre with maximum hiring charges of **Rs. 26,000/- per month**.
7. Details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving licence No. and period of validity should be specifically provided in the General bid information to be furnished with the quotation/ tender.

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8. The quotations completed in all respect should reach the undersigned on or before **12.11.2021** by **2.00 P.M.** and shall be opened on the same day at 4.00 P.M. The quotationers / authorised representatives of the firm may remain present during the opening of the quotation, if they desire.
9. The application for quotation / tender containing General bid information and terms and conditions for hiring of vehicles will be available with the Joint Secretary to Government (O.E.- II), G. A. & P.G. Department on payment of Rs. 100/- or can be downloaded from Odisha Government Website <http://gaodisha.gov.in/tender> from 28.10.2021. In case the application form is downloaded from Government website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only towards the cost of application along with the application.
10. The present requirement of vehicle is one but more vehicles shall be empanelled for future requirement if any.


Joint Secretary to Government

Memo. No. 28566 / Gen. Dt. 27/10/2021

Copy forwarded to all Departments of Government for information and necessary action.


Joint Secretary to Government

Memo. No. 28567 / Gen. Dt. 27/10/2021

Copy forwarded to the Under Secretary to Government, AR Cell, G.A. & P.G. Department for information and necessary action. He is requested to hoist this in the website of G.A. & P.G. Department.


Joint Secretary to Government

Memo. No. 28568 / Gen. Dt. 27/10/2021

Copy forwarded to Chief Receptionist / Sergeant, Lokaseva Bhawan Security for information and necessary action.

The Chief Receptionist is requested for issue of Lokaseva Bhawan entry pass to the intending bidders to enable them to submit their bid to the Department.


Joint Secretary to Government